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**Permit No.**

(To be populated by the Application Examiner)

## To be Completed by the Permit Applicant

This form shall be completed where the working drawings, plans and specifications were substantially completed on or before December 31, 2024, and for which an application for a permit is made after January 1, 2025 and before March 31, 2025. In such instances, and in accordance with section 2 of Ontario Regulation 163/24 (Transition), Ontario Regulation 332/12 (the 2012 Ontario Building Code) as it read on December 31, 2024 is deemed to continue in force with respect to the proposed construction **provided the construction is commenced within six months after the permit is issued.**

### Project Address

Street Number	Street Name	Postal Code

### Attestation

I, \_\_\_\_\_ hereby attest that the working drawings, plans and specifications  
Name (First, Last - print)

accompanying this permit application were substantially completed on or before December 31, 2024 and have been prepared in accordance with the 2012 Ontario Building Code.

\_\_\_\_\_  
Name (First, Last) of Permit Applicant

\_\_\_\_\_  
Signature of Permit Applicant

\_\_\_\_\_  
Date (yyyy-mm-dd)

For more information, visit the Building Department's webpage at <https://www.get.on.ca/living-here/buildingpermits-and-inspections>